

## ISLE OF ANGLESEY COUNTY COUNCIL Scrutiny Report Template

<b>Committee:</b>	Corporate Scrutiny Committee
<b>Date:</b>	19 <sup>th</sup> September, 2023
<b>Subject:</b>	Corporate Scrutiny Committee Forward Work Programme
<b>Purpose of Report:</b>	Assist the Scrutiny Committee in considering, agreeing and reviewing its forward work programme for 2023/24
<b>Scrutiny Chair:</b>	Cllr Douglas Fowle
<b>Portfolio Holder(s):</b>	Not applicable
<b>Head of Service:</b>	Lynn Ball, Director of Function (Council Business) / Monitoring Officer
<b>Report Author:</b>	Anwen Davies, Scrutiny Manager
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<b>Local Members:</b>	Applicable to all Scrutiny Members

### 1 - Recommendation/s

The Committee is requested to:

**R1** agree the current version of the forward work programme for 2023/24

**R2** note progress thus far in implementing the forward work programme.

### 2 – Link to Council Plan / Other Corporate Priorities

Effective work programming is the foundation of effective local government scrutiny. Our Scrutiny rolling forward work programmes are aligned with the corporate priorities of the Council and corporate transformation programmes – ensuring the role of Member scrutiny makes a tangible contribution to the Council's improvement priorities.

### 3 – Guiding Principles for Scrutiny Members

**To assist Members when scrutinising the topic:-**

**3.1** Impact the matter has on individuals and communities [focus on customer/citizen]

**3.2** A look at the efficiency & effectiveness of any proposed change – both financially and in terms of quality [focus on value]

**3.3** A look at any risks [focus on risk]

**3.4** Scrutiny taking a performance monitoring or quality assurance role [focus on performance & quality]

**3.5** Looking at plans and proposals from a perspective of:

- Long term
- Prevention
- Integration
- Collaboration
- Involvement

[focus on wellbeing]

**3.6** The potential impacts the decision would have on:

- protected groups under the Equality Act 2010
- those experiencing socio-economic disadvantage in their lives (when making strategic decisions)
- opportunities for people to use the Welsh language and treating the Welsh language no less favourably than the English language

[focus on equality and the Welsh language]

#### 4 - Key Scrutiny Questions

### 5 – Background / Context

#### 1. Background

1.1 Effective work programming is the bedrock of an effective local government scrutiny function<sup>1</sup>. Done well, work programming can help lay the foundations for targeted and timely work on issues of local importance demonstrating where Member scrutiny can add value. Good practice advocates two key issues at the heart of the scrutiny forward work programme:

- i. Challenge around prioritising work streams
- ii. Need for a member-led approach and interface with officers.

#### 1.2 Basic principles of good work programming<sup>2</sup>

- Work programming should not be a “start-stop” process
- Complementary work programmes for separate scrutiny committees
- Balance between different methods of work
- An effective process for reporting / escalating issues to the Executive
- Input and views of internal stakeholders
- Close working with the Executive
- Links with the Annual Scrutiny Report (evaluation and improvement tool).

#### 2. Local context

2.1 There is now a well-established practice of forward work programming which are now rolling programmes focusing on the quality of scrutiny with fewer items, to add value. They are an important tool to assist Members in prioritising their work and are discussed with the Leadership Team and Heads of Service. Both committees review the content of their work programmes on a regular basis, to ensure that they remain relevant and keep abreast with local priorities. Our local forward planning arrangements now ensure greater focus on:

- Strategic aspects
- Citizen / other stakeholder engagement and outcomes
- Priorities of the Council Plan and transformation projects
- Risks and the work of inspection and regulation
- Matters on the forward work programme of the Executive.

<sup>1</sup> A Cuning Plan? Devising a scrutiny work programme, Centre for Public Scrutiny (March, 2011)

<sup>2</sup> A Cuning Plan? Devising a scrutiny work programme, Centre for Public Scrutiny (March, 2011)

**Outcome:** rolling work programmes for scrutiny committees which are aligned with corporate priorities.

2.2 Committee chairs lead on developing the forward work programmes and are submitted to the monthly Scrutiny Chairs and Vice-chairs Forum and for approval at each ordinary meeting of the scrutiny committees. The Forum is considered an important vehicle to oversee these programmes and jointly negotiate priorities.

2.3 **“Whole council” approach to Scrutiny:** our work programmes provide a strong foundation for our improvement programme, ensuring the role that Scrutiny plays in the Authority’s governance arrangements:

- i. Supports robust and effective decision-making
- ii. Makes a tangible contribution to the Council’s improvement priorities
- iii. Continues to evolve.

### 3. Issues for consideration

3.1 The Scrutiny Committee receives regular update reports on the implementation of its forward work programme. A copy of the current 2023/24 work programme is attached as **APPENDIX 1** to this report for reference and includes changes made to the work programme since the Committee last considered the document.<sup>3</sup>

3.2 Where appropriate, items may be added to the Committee’s forward work programme during the municipal year. Requests for additional matters to be considered for inclusion on the work programme can be submitted via the Members Request Form for an item to be considered for Scrutiny. Requests are initially considered by the Scrutiny Chairs and Vice-chairs Forum, using the following criteria:

- the Council’s strategic objectives and priorities (as outlined in the Council Plan)
- the ability of the Committee to have influence and/or add value on the subject (A Scrutiny Test of Significance Form will be completed).

## 6 – Equality Impact Assessment [including impacts on the Welsh Language]

### 6.1 Potential impacts on protected groups under the Equality Act 2010

### 6.2 Potential impacts on those experiencing socio-economic disadvantage in their lives (strategic decisions)

### 6.3 Potential impacts on opportunities for people to use the Welsh language and treating the Welsh language no less favourably than the English language

Not applicable for this overarching issue but will be considered as an integral part of preparing for specific proposals to be submitted for consideration by the Committee.

## 7 – Financial Implications

Not applicable.

## 8 – Appendices:

<sup>3</sup> Meeting of the Corporate Scrutiny Committee convened on 20<sup>th</sup> June, 2023

Corporate Scrutiny Committee Forward Work Programme 2023/24

**9 - Background papers (please contact the author of the Report for any further information):**

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**ITEMS SCHEDULED FOR SCRUTINY → MAY, 2023 – APRIL, 2024**  
**[Version dated 01/09/23]**

**Note for Stakeholders and the Public:**

A [Protocol for Public Speaking at Scrutiny Committees](#) has been published by the Council.

Should you wish to speak on any specific item at a Scrutiny Committee then you should register your interest by submitting a written request using the form available as soon as possible and at least 3 clear working days prior to the specific Committee meeting. You can access information about the meeting and which items being discussed by reading this Forward Work Programme. Contact the Scrutiny Manager if you have any queries

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<b>CORPORATE SCRUTINY COMMITTEE</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>
<b>May, 2023 (23/05/23)</b>	<b>May, 2023 (23/05/23)</b>
Election of Chair: 2023/24	Election of Chair: 2023/24
Election of Vice-chair: 2023/24	Election of Vice-chair: 2023/24
<b>June, 2023 (20/06/23) – Q4</b>	<b>June, 2023 (21/06/23)</b>
Performance Monitoring: Corporate Scorecard Qtr4: 2022/23	Welsh Language: <ul style="list-style-type: none"> <li>• Annual Report on the Welsh Standards: 2022/23</li> <li>• Welsh in Education Strategic Plan: 2022/23 → Measure Progress</li> <li>• Education Scrutiny Panel Progress Report</li> </ul>
Modernising Learning Communities and Developing the Welsh Language Strategy	Gwynedd & Ynys Môn Public Services Board Annual Report: 2022/23
Area of Outstanding Natural Beauty Management Plan	Destination Management Plan
Annual Delivery Plan: 2023/24	North Wales Economic Ambition Board Qtr 4: 2022/23 Progress Report
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24
<b>September, 2023 (19/09/23) – Q1</b>	<b>September, 2023 (19/09/23) - Education</b>
Performance Monitoring: Corporate Scorecard Q1: 2023/24	Consultation on the Future of Fire and Rescue Services in North Wales – Isle of Anglesey County Council comments
Finance Scrutiny Panel Progress Report	GwE Annual Report for the Isle of Anglesey: 2022/23
Annual Performance Report: 2022/23	Education Scrutiny Panel Progress Report
Nomination of Committee Member on the Finance Scrutiny Committee	Education Scrutiny Charter
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24

<b>CORPORATE SCRUTINY COMMITTEE</b>	<b>PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE</b>
<b>October, 2023 (18/10/23)</b>	<b>October, 2023 (17/10/23)</b>
Social Services Scrutiny Panel Progress Report	Regional Emergency Planning Service Annual Report: 2022/23
	Annual Report North Wales Regional Partnership Board (Part 9): 2022/23
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24
<b>November, 2023 (21/11/23) - Q2</b>	<b>November, 2023 (22/11/22) – Crime and Disorder</b>
Monitoring Performance: Corporate Scorecard Q2: 2023/24	Waste and Recycling Strategy: 2023/2028
Corporate Asset Management Plan: 2023/2028 (to be confirmed)	Gwynedd & Ynys Môn Community Safety Partnership Annual Report: 2022/23
Empty Homes Strategy: 2023/28	Ynys Môn Levelling Up Programme – Measure Progress
	North Wales Economic Ambition Board: <ul style="list-style-type: none"> <li>• North Wales Economic Ambition Board Annual Report: 2022/23</li> <li>• North Wales Economic Ambition Board Qtr 1: 2023/24 Progress Report</li> </ul>
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24
<b>January, 2024 (18/01/24) – 2024/25 Budget</b>	<b>January, 2024 (16/01/24)</b>
2024/25 Budget Setting (Revenue Budget) – initial budget proposals	Corporate Safeguarding
Finance Scrutiny Panel Progress Report	North Wales Economic Ambition Board Qtr 2: 2023/24 Progress Report
Tenant Participation Strategy	
Asset Management Strategy (Housing Service)	
Local Housing Market Assessment	
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24
<b>February, 2024 (27/02/24) – 2024/25 Budget</b>	<b>February, 2024 (06/02/24) - Education</b>
Final Draft Budget Proposals for 2024/25 – revenue & capital	Education Scrutiny Panel Progress Report
Finance Scrutiny Panel Progress Report	
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24
<b>March, 2024 (12/03/24) - Q3</b>	<b>March, 2024 (13/03/24)</b>
Monitoring Performance: Corporate Scorecard Q3: 2023/24	Annual Report on Equalities: 2022/23
Social Scrutiny Panel Progress Report	North Wales Economic Ambition Board Qtr 3: 2023/24 Progress Report
Housing Revenue Account Business Plan: 2024/2054	Ynys Môn Levelling Up Programme – Measure Progress
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24

CORPORATE SCRUTINY COMMITTEE	PARTNERSHIP AND REGENERATION SCRUTINY COMMITTEE
<b>April, 2024 (16/04/24)</b>	<b>April, 2024 (17/04/24)</b>
	Public Services Board – governance arrangements / scrutiny of delivery of the Wellbeing Plan
Committee Forward Work Programme for 2023/24	Committee Forward Work Programme for 2023/24

**Items to be scheduled:**

Corporate Scrutiny Committee	Partnership and Regeneration Scrutiny Committee
Service Asset Management Plan 2021/31 – Smallholdings Estate	Betsi Cadwaladr University Health Board (plan for November, 2023)
Census 2021	North Wales Police & Crime Commissioner
Transformation and Modernisation of Adults' Services	North Wales Fire & Rescue Service
	Welsh Ambulance Services NHS Trust
	Medrwn Môn
	Scrutiny of Partnerships
	Transformation of Learning Disabilities Day Opportunities
	Gypsy and Traveller Accommodation Action Plan
	Gwynedd & Ynys Môn Public Services Board – Annual Report 2023/24 (June, 2024)
	Communities for Work Plus Programme: Annual Report 2023/24 (June, 2024)
	Improving Reliability and Resilience across the Menai Straits
	Anglesey Free Port
	Public Participation Strategy: 2023/28
	Anglesey Local Development Plan
	Impact of Tourism on Anglesey Local Communities (resolution of the Partnership and Regeneration Scrutiny Committee, 21/06/2023)
	Ynys Môn Levelling Up Programme – Measure Progress (September, 2024 and January, 2025)